

PRIVACY STATEMENT

Collection and processing of personal data belonging to customers, suppliers and other parties

We wish to draw your attention to the fact that we collect and process personal data that you provide to us as this is necessary to enter into and execute an agreement with you. This applies to our existing customers, potential customers and other parties from whom we purchase goods and/or services.

If you are a customer or potential customer of ours, we will process your data in order to send you a quote, determine the specifications or requirements certain goods or services must meet, deliver goods or perform work for you, invoice you and communicate with you quickly and efficiently about the implementation aspects of the agreement.

If you are a supplier, a potential supplier or other party, your personal data is also required in order to enter into and execute the agreement. In the event of purchasing goods or services from you your personal data is required in order to inform you of the specifications or requirements that we believe certain goods or services must meet, request a quote or place an order with you, pay your invoices and communicate with you quickly and efficiently about other aspects of the agreement.

You are not obliged to provide your personal data to us. However, if you do not provide your personal data to us or if you provide insufficient data we may not be able to perform the aforementioned work for you.

Transferring personal data to third parties

In order to execute a potential agreement with you we may have to provide your personal data to third parties who supply parts, materials and products to us or who carry out work on our behalf. We also use external server space for the storage of our sales and purchasing administration (or parts thereof), which includes your personal data. Your personal data is therefore provided to our external server space provider. We also use Microsoft Office and the associated storage facilities for e-mails and other files. Finally, we use a newsletter mailing service and therefore your personal data is transferred to the provider of this service.

Retention period of personal data

If you have requested a quote from us but you have not become a customer with us, we will delete your personal data at the latest one year after our last contact. Even if we have received a quote from you but we have not become a customer of yours, your personal data will be deleted at the latest one year after our last contact. If you have become a customer of ours or we have become your customer, we will retain your personal data for a period of seven years after the end of the financial year in which the agreement with you has been fully executed. This seven-year period corresponds to the period during which we are obliged to keep our administration for the Dutch Tax and Customs Administration. At the end of this period we will delete your personal data.

Your rights

You have the right to request access to your personal data. If there is a reason to do so, you can also request that we supplement your personal data or that we change any inaccuracies. You also have the right to request that we delete your personal data or to restrict the processing of your personal data. You can also object to us collecting and processing your personal data or submit a complaint to the Dutch Data Protection Authority. Finally, you can request us to return your personal data to you or transfer the data to another party. In order to exercise your rights you can apply to: Lasmotec (contact person Barbara Kalfsbeek), Lauwersweg 16, 9231 GR Surhuisterveen, The Netherlands Phone +31 (0)512-36 50 90 or info@lasmotec.nl.

You can also contact us if you have any questions or require more information on the collection and processing of your personal data.

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